Best Practices -1
2019-2020
Chandidas Mahavidyalaya
Khujutipara, Birbhum

1) **Title**: <u>Clean Green Ambience and Well-Disciplined Campus</u>

2) **Context:** The institutional vision to contribute in the pollution free environment initiatives. Our institution is situated in the rural area and possibility of greenery is huge. Cleanliness and greenery attract all and it has a soothing effect on the young minds. The green campus boosts up their energy level. Moreover, students' unrests are the order of the day in most of the higher educational institutions throughout the country. It is deeply thought that if the students' unrests are made under control, then the academic atmosphere will be pleasurable. For pleasure teaching-learning both the issues of clean-green campus and students discipline have to be taken care of. So, the NAAC resolves to initiate the programme of clean and green ambience drive. Principal is taken into confidence in this to make our campus students friendly both in terms of environment and discipline.

3) **Practice**: Every year planting of trees is done specially in rainy season (July-August). NSS volunteers and NCC cadets make valuable contribution to keep the campus clean and green. Moreover, institution hires experienced workers and gardener to nourish the plants throughout the year. Dustbins are placed at different points of the campus. Faculty members are requested to counsel the students about the unruly behaviour. Principal takes pro-active role to control the students within campus. Several programmes are organized to apprise them of standard behavioural pattern within the campus. Students' Union is convinced and their grievances are given utmost priority.

4) **Problems encountered:** Initially students were very reluctant and indifferent to keep campus clean. Few students nibble the flowers even take them too. After rigorous counselling in different occasions students start changing their behaviour. They do not disturb the plants and flowers; rather they have turned into the protectors of the plants and flowers. Initially they thought that college is for utmost liberty. They used to loiter at different locations. But counselling, supervision and students' union engagement bears the fruits. Out campus is now disturbance free clean and green campus.

Best Practice-2

1) Title: **Extensive Use of ICT in Teaching-learning and Administrative Works**

2) **Goal**: To orient the faculty members, non-teaching staff about the utility and importance of ICT.

3) **Context:** Although we continue using ICT in our academic, administrative and library works, but that was not extensive. Not all the faculty members shown interests in this mode of teaching. For administrative and financial transactions ICT is more dependable and reliable. There is least chance any financial irregularity. Students will also be greatly benefitted.

3) **Practice:** Almost all the faculty members start using the ICT based teaching tools. College has prepared sufficient number of smart class rooms. Internet is provided extensively. E-resources are available. Faculty members can access to any internet materials- audio-visuals and soft copy- easily and can circulate among the students.

Financial transactions-large and small- are made electronically. Online payment system is installed for far away students. Admission is done online. Students need not come in the campus.

Library transactions are also electronically done. Facilities are also in vogue for the faculty members to access to any e-resources remotely. Data of issue and return is kept electronically.

4) **Problems encountered**: Initial reluctance and hesitancy creep into the minds of any institution. We are not the exception. Faculty members -habituated in the conventional teaching methods- were seen reluctant to accept the new methods. Gradual counselling yielded the result. Same was about the administrative staff. But when they realized the purpose and importance of using ICT in their works and ti would give them hassle-free work, they started working through electronic platform.